CW 675/CW 875 Community Projects in Literature
Internship Leads

CW 675/875 Community Projects in Literature is an opportunity to gain experience in the fields of publication, teaching, and arts administration, which will make valuable additions to your resume. Though each internship will be individually shaped, you will make a commitment of at least six hours a week for the length of the semester to earn three units credit. If you make that commitment, you will be expected to keep it. The instructor will approve the project and confer with the internship supervisor. (Most of these organizations have had both good and bad experiences with our student interns, and have asked us to send them ONLY reliable people. Be reliable.)

Use this list of organizations as a guide to finding an internship, or you can find one on your own. This list includes on-campus internship opportunities, such as the Poetry Center. You also may create your own project as well; for example, teaching writing workshops in community, institution or school settings, or creating a reading series.

Typically, the organizations listed will ask you for a brief resume; try to give them some idea of the kinds of experience you already have. For example, did you work on a campus journal, can you operate a computer, file, and write clearly?

NOTE that some of these organizations might not be accepting interns this semester, or may have changed their contact information, or may no longer exist. Please let us know via email, cwriting@sfsu.edu, if any of these leads are dead ends; we’re grateful for your help keeping the list current!

826 Valencia Street,
http://826valencia.org/internships
Contact: internships@826valencia.org
826 Valencia is currently hiring educational programming interns for Fall 2016 and Spring 2017! Interns will focus on supporting our student programs, which will involve tutoring students 1:1 and in small groups, developing lesson plans, publishing our students’ writing, and assisting our staff in the ins and outs of program management and scheduling volunteers. Requirements include: a minimum commitment of 15 hours/wk for the duration of the semester; excellent written and verbal communication skills; proficiency with Microsoft Office, and a commitment to our mission of supporting youth ages 6-18 with their creative and expository writing skills. Prior experience with kids in a professional setting is a plus, as is editing/proofreading experience and Spanish language skills. To apply: All materials and inquiries should be emailed to internships@826valencia.org. Our ideal application deadline for the fall internship is July 25, 2016 and Nov 1, 2016 for the spring opportunity, but applications will be accepted on a rolling basis until all positions are filled. Please send us a current résumé that reflects any relevant experiences and skills along with two professional references (contact information only, no reference letters required) and a cover letter that explains what you will bring to the position and what you hope to gain as an intern. For more information, here’s a link to our internship page: http://826valencia.org/internships/.

America SCORES Bay Area
http://www.americascoresbayarea.org
Contact: Program Director Yuri Morales at ymoraless@americascores.org, (831) 600-6782
Bay Area non-profit that provides an after school program for 6-11 year olds in Bayview/Hunters Point, Excelsior, Visitation Valley, Mission, Tenderloin, and other neighborhoods throughout San Francisco where there are high-need elementary school communities. Children in the SCORES program alternate between soccer and creative writing classes with their team 5 days a week. They are looking for writing mentors to help out with homework and the writing class one-two afternoons per week for a minimum of 2 hours. This
is a semester-long commitment. Writing classes occur between 3-6pm depending on the school site. To apply: please email Yuri Morales, Program Director at ymorales@americascores.org

**Aunt Lute Books**
www.auntlute.com  
Box 410687, San Francisco CA  94141  
**Contact:** 415 826-1300, Taylor, books@auntlute.com  
Multi-cultural non-profit women’s press in San Francisco; look for part-time interns to assist in all phases of book production. Interns assist staff with order fulfillment, marketing, web-research, grants and production. Check website for internship opportunities www.auntlute.com Interns receive a small monthly stipend.

**Bay Area Generations Reading Series**
http://bayareagenerations.com/  
**Contact:** bayareagenerations@gmail.com. 415-489-0074  
Bay Area Generations reading series seeks an Outreach Coordinator to recruit submissions each month, and promote the program that alternates its performances between San Francisco and East Bay venues. The Outreach Coordinator visits a variety of reading series, classrooms, workshops and other places where writers gather to solicit submissions, suggest pairings, encourage attendance at events, and answer questions. May occasionally post submission calls; write press releases; and assist with website maintenance, email lists, and reader lists. A full position description is available upon request. **To apply**, send a letter of interest with résumé via email to bayareagenerations@gmail.com.

**Bay Area Playwright’s Festival**
http://playwrightsfoundation.org/  
Internship information available for 2018 at their webpage http://playwrightsfoundation.org/internships-and-fellowships/ Additional internships available for Spring, Summer, and Fall to be posted a few months before hiring date. **To apply:** send a cover letter and resume to hiring@playwrightsfoundation.org with the Subject Line: Internship Application

**The Beat Within**
www.thebeatwithin.org  
**Contact:** Lisa Lavaysse, llava@thebeatwithin.org, 415-890-5641  
Writing and conversation program in juvenile halls, is looking for a Workshop Facilitator for weekly workshops on Tuesday Evenings in the Alameda County juvenile hall (in San Leandro). During the training period, this will be a volunteer post. It will turn into a paid position/stipend at the rate of $25/hr for facilitating workshops and $25/hr for editing their units’ work. 2 hours per week workshop commitment. Tuesdays from 7 p.m. - 9 p.m. Eventual editing hours will vary depending on unit size and quantity of writing generated by the young people. All successful applicants will go through a background check and a “livescan” fingerprinting process.

**Beyond Chron**
http://www.beyonddenchon.org/  
**Contact:** Randy Shaw, rshaw@beyonddenchon.org 415 771-9850  
Beyond Chron is a San Francisco-based news and entertainment website. Interns will be expected to write articles, conduct interviews and compile listings. Interest in local politics and background in journalism preferable. Internship will require a commitment of 10-20 Hours per week. **To apply**, please email resume, cover letter, and three clips.
Chronicle Books
http://www.chroniclebooks.com/
680 Second Street
San Francisco, CA 94107
Contact: jobs@chroniclebooks.org
Please note: Interns are placed on a rolling basis throughout the year. Intern responsibilities vary but can include evaluating manuscripts, aiding in mail/submissions sorting and declines, helping with mailings and publicity campaigns, attending meetings, and many other small office tasks. All interns must be highly organized, flexible, and able to effectively multitask. A background or interest in publishing is a plus. The typical duration of each internship is several months. As we place candidates throughout the year, start dates vary and are difficult to predict. If you are interested in an internship, you should submit a resume and cover letter, which clearly details the team with which you are interested in working and your dates of availability, via email to jobs@chroniclebooks.com. Please be sure to note "Internship" in your subject line. Due to the high interest, we will only be able to contact candidates we are considering placing. No phone calls, please.

City Arts & Lectures, www.cityarts.net
Since 1980, San Francisco-based non-profit City Arts & lectures has hosted lectures and onstage conversations (& a few surprise performances) with outstanding figures in literature, criticism, science, and the performing arts, offering the most diverse perspectives about ideas and values. Given that we host more than fifty events each season at the Nourse Theater, we’re in need of a part-time Production Assistant to help our with various tasks surrounding the event production process and non-profit administration. This includes (but is not limited to) responding to general email inquiries, crafting social media posts, and administrative work, but also attending events with writers, artists, performers, helping run Q&A, and assisting in the exciting work of event production and venue management. We’re a small team and each have our hands in several parts of the production process, so we expect you to do the same — we may need you to run occasional errands and runner tasks, such as picking up flowers, concessions for events, etc, or we may ask you to re-organize our thirty-eight years of archives. We'd like for you to be up for any challenge! And after a semester of work, you will have gained useful insight and experience in the world of event production, nonprofit administration, and program curation with a longstanding staple of the City’s culture. Requirements: Some experience with Google apps (Gmail, Drive, Docs), social media platforms (Facebook, Twitter, Instagram, HootSuite), and Microsoft Office is preferred. Schedule: Two non-consecutive days per week, 10am-3:30pm (proposed schedule; hours/days are flexible within our 9am-5pm office hours). Applicants should be available to work from our office at 1955 Sutter Street (@ Fillmore), SF. Perks: This position is paid and can provide class credit; free admission to programs; 15% discount at Books Inc. To apply, please send an email with a current resume (including two references), as well as a cover letter that explains what you will bring to the position and what you hope to gain, to allie@cityarts.net with the subject line “Production Assistant.”

Create your own workshop: Be your own boss! Teach playwriting to senior citizens, poetry to new mothers, short story writing to Boy Scouts . . . find a need in your community, and design your own workshop!

Create your own reading series: for space, contact venues such as Place Pigalle, San Francisco Coffee Company, Z Space, Mills College, UCSF, Hamlin School, Fillmore Grind, Ground Zero, City Lights, Velo Rouge or your own neighborhood bookstore or coffee house.
Creative Writing Department
http://creativewriting.sfsu.edu/
Contact: cwriting@sfsu.edu
The Creative Writing Department sometimes has internship possibilities, such as:
1) Velvet Revolution Reading Series Coordinator - CW Faculty and students love to read to the rest of us several times during each semester. We need someone to plan and coordinate all the details of a Creative Writing Student/Faculty Reading Series, from finding readers to reserving a room. 2) Wordsmith Guild officers – the graduate student organization always needs people to organize get-togethers, readings, etc.

Dzanc Books,
www.dzancbooks.org
Contact: Michelle Dotter, michelle@dzancbooks.org
Dzanc Books is a leading independent publisher of fiction and nonfiction. We are looking for individuals interested in a hands-on experience working with a publishing house. Tasks include everything from reviewing submissions to research, proofreading, and production. This is a part-time internship with a weekly commitment between 10-15 hours. Students can apply and receive credit hours for their work. Dzanc runs three internship cycles per year: summer (June - August), fall (September - November), and spring (February - April). We accept 15 interns per cycle. Interns will be introduced to the basic production process of publishing, gain experience evaluating submissions, and take on special projects in accordance with interest and experience. The work of our interns is performed online and by phone. Contact Michelle Dotter at michelle@dzancbooks.org or visit www.dzancbooks.org

The Escapery
https://escapery.org
Contact: Carson Beker and Nancy Au, theescapery@gmail.com
We are looking for an intern to help with promoting our teaching and literary reading events via social media (Facebook, Twitter, Instagram, etc). Interns will learn about arts administration, literary reading curation, and running/teaching writing workshops. Compensation: Attendance of workshops, opportunities to teach a class, meeting other writers and building your platform, building your CV, letter of recommendation for future jobs/internship. To apply please email TheEscapery@gmail.com with your name, contact info, and the best time to reach you. Please attach your resume and cover letter as a PDF or Word Doc to the email. Thank you!

Fine Arts Museums of San Francisco
The De Young Museum and the Palace of the Legion of Honor Museum
http://legionofhonor.famsf.org/
75 Tea Garden Drive, Golden Gate Park, San Francisco CA   94118
Contact: Rebecca Crump at 415-750-7696 or RCrump@famsf.org
This internship will allow participants to expand their knowledge of art museum operations, museum education and school programs; Gain exposure to museum pedagogy, including techniques for leading student-centered, in-gallery teaching and hands-on activities; Strengthen public speaking and group management skills; Improve collaboration skills as a member of a team; expand professional interpersonal skills as a representative of the Museum; develop facilitation skills for a diverse audience of sixth-grade students; and learn reflective teaching practices. Undergraduates, graduate students, and recent graduates are welcome to apply. The ideal candidate will have an interest in education and experience working with students in art, school, or community-based settings. Experience working in environments that require patience and initiative is a plus. An interest or training in teaching and learning, child development, museum studies, studio art, history
and/or art history is also useful. Candidates must be available from 8:30 a.m. to 3:30 p.m. on all the Wednesdays listed above. APPLICATION DEADLINE: Applications must be submitted by September 16, 2016. Interviews will be held the week of September 19-23, 2016. To Apply, please follow the instructions on this website; http://famsf.snaphire.com/?safelink=JSJD&O_p=XjmH7&. http://legionofhonor.famsf.org/support/volunteer/application. You will be contacted by the Volunteer coordinator for an interview as volunteer openings arise.

Fourteen Hills/SFSU Review
http://www.14hills.net/

Contact: Heather Gibbons, 415-338-3083, HUM 373, hills@sfsu.edu
This graduate-run, international magazine and needs your expertise in the following areas: fundraising, distribution, art direction, event coordination, and gruntwork. If you're interested in helping to build a strong foundation for your department's magazine, please call.

Golden Gate Park Senior Center
6101 Fulton St. (at 34th Avenue), San Francisco CA
Contact: Victor Lee, Facility Coordinator 415-666-7015 or victor.lee@sfgov.org

Haight Ashbury Literary Journal
https://haightashburyliteraryjournal.wordpress.com/ or find us on facebook!

Contact: Cesar Love, cesarlove714@hotmail.com
The Haight Ashbury Literary Journal, San Francisco’s oldest and coolest literary magazine, is seeking an intern. The Journal publishes mostly poetry, but we occasionally publish short stories. An intern would keep our Wordpress and Facebook pages updated; provide minor input on the selection of poems to be published; attend monthly editorial meetings; assist with subscription sales, clerical duties, events, and benefits. An intern could also earn money if he or she wishes to engage in sales. To apply: e-mail Cesar Love at cesarlove714@hotmail.com.

Jump! Theatre Company
http://www.jumptheatre.net/

Contact: Roberta D’Alois, rad_jump@yahoo.com, 415 246-3224
A small San Francisco based theatre company producing new works addressing mental illness is seeking an intern to help with various administrative and marketing tasks. This will be a great opportunity for a student with an interest in non-profit theater administration as well as working collaboratively with a group of artists, some of whom are mental health consumers. Tasks may include but not limited to: sending information to venues and collaborators about our work; Outreach to other artist to solicit work; helping update the website and other social media platforms; and assisting with Research in theaters interested in producing our work. Interns also have the opportunity to submit work for consideration for future reading events. To apply contact Roberta D’Alois, rad_jump@yahoo.com, 415 246-3224, rad_jump@yahoo.com.

Kimberly Cameron & Associates Literary Agency
www.kimberlycameron.com

Contact: Dorian Maffei, dorian@kimberlycameron.com
Kimberley Cameron & Associates Literary Agency (www.kimberlycameron.com) seeks to fill unpaid internship positions. Located in Tiburon, CA (fifteen minutes north of San Francisco), the agency is looking for passionate, dependable readers to be our first eyes on incoming submissions and work closely with agents. One to two days per week (Tuesday, Wednesday, and/or Thursday). This is great resume material for students or professionals looking for an introduction to the publishing industry and/or for writers looking to
gain greater insight into what agents and publishers look for in manuscripts. For more information on Kimberley Cameron & Associates, its agents, and its clients, please look to our website. **To apply**, send a resume and cover letter to Dorian Maffei at dorian@kimberleycameron.com. A car is required for this internship as there is no public transportation serving our office location.

**KQED**
http://www.kqed.org/about/internships/
**Contact:** kmarek@kqed.org
KQED is excited to offer a robust internship program. This program provides an opportunity for individuals with a passion for public media to gain valuable on-the-job exposure to areas of our business that support the KQED mission, goals and objectives. We currently offer two internship sessions:
Session 1: Begins in January and ends in June.
Session 2: Begins in June and ends in December.
The purpose of both of these sessions is to provide individuals with opportunities to learn and experience elements of the broadcast communications industry. Individuals who participate in our program will have the opportunity to make valuable contributions to our organization. **Hours:** 16 hours per week are recommended (2 - 8 hour days). Most schedules are flexible. KQED tries to parallel both quarter and semester systems. For more information and **to apply**, please find further details here; http://www.kqed.org/about/internships/

**The Lab,**
www.thelab.org
2948 16th Street, San Francisco, CA
**Contact:** Dena Beard, Director, dena@thelab.org
The Lab offers a variety of dynamic, hands-on internships. Work with local, national, and international artists and performers, and a first-hand look at the functioning of a busy non-profit organization. All intern positions are unpaid and require a basic commitment of 100 hours spread over at least 3 months.

**Litquake**
www.litquake.org
**Contact:** Jamie L. Real, jamie@litquake.org
San Francisco's Literary nonprofit (litquake.org) is seeking interns to work on a variety of research, administrative, and publicity related tasks. Interns strategize social media outreach, assist at a variety of literary events, coordinate the donor database, help maintain the website and calendar, and join a fun and driven group of writers and literary lovers who produce the largest literary festival on the West Coast in October and provide ongoing writing workshops and author events throughout the year. Litquake's unpaid internships are scheduled for one day a week (Tuesday or Thursday), 4 hours, with a 3-month minimum commitment. **To apply:** please send a cover letter and resume to jamie@litquake.org.

**Oakland Public Education Fund**
www.oaklandedfund.org/volunteer/
**Contact:** Lilly Smith, lilly@oaklandedfund.org
1000 Broadway, Suite 300, Oakland
Become an Intern at an Oakland Public School! We will pair you with an Oakland teacher to work with for the semester to learn from and support their students on an ongoing basis. We will work with you to find the best fit school, grade, and subject. We will also help you to complete the volunteer clearance requirements. Interning at an Oakland public school is a fantastic way to gain experience working in an urban public school environment with students who need extra help to catch up to grade level proficiency. More information is online here: www.oaklandedfund.org/community-volunteers/ Please reach out to Lilly Smith if you have any questions, lilly@oaklandedfund.org, 510 221-6968 x708
Poetry Center, SFSU
www.sfsu.edu/~poetry
Hum 511/512, SFSU campus
Contact: 415-338-2227, poetry@sfsu.edu
The Poetry Center is a nationally recognized arts organization. It hosts a distinguished reading series and houses the most elaborate poetry archives in the nation. Library materials are available in book, audio and video form. To apply, submit a hardcopy application; available outside the Poetry Center, HUM 511.

Poetry Flash
www.poetryflash.org
Contact: Joyce Jenkins, editor@poetryflash.org, 510-525-5476
Located in Berkeley, Poetry Flash, an historic landmark publication of the S.F. Bay Area, is an online journal of poetry, essays, book reviews, interviews and an all-important calendar of literary events for California. Poetry Flash runs a prestigious reading series that takes place at Moe’s Books in Berkeley and Diesel Books in Oakland, and also presents the Northern California Book Awards at the San Francisco Main Library in the spring, and the Watershed Environmental Poetry Festival in the fall (next festival, October 1, 2016). Poetry Flash needs interns for all sorts of exciting work, including editorial work on the online publication, and help managing the reading series, the Northern California Book Awards, and the Watershed Poetry Festival. Editors Joyce Jenkins and Richard Silberg are long-time community leaders/poets/essayists. They need an intern to work in their office once a week for a few hours or as possible, with occasional work at events.

Prison University Project (PUP)
http://www.prisonuniversityproject.org/home
Contact: info@prisonuniversityproject.org
The college program at San Quentin State Prison is seeking faculty to teach a wide range of courses for the fall semester. With the help of over 100 volunteer instructors, teaching assistants, and tutors, the Prison University Project runs approximately 20 classes per semester, three semesters per year. To apply: please complete the survey at https://www.surveymonkey.com/r/P2QB2D6 as soon as possible. If you’re interested in volunteering but not yet sure of your availability, please write us a note to this effect in the comments box at the end of the survey. If your availability changes after you’ve submitted a survey response, kindly send an email to info@prisonuniversityproject.org to let us know as soon as possible.

Refugee Transitions
http://www.reftrans.org/apply
San Francisco, CA
Contact: 415-989-2151
Offer your assistance as a tutor to a refugee or a new immigrant. Tutors help newcomer families adjust to urban American life, and reduce isolation by offering their friendship. Please visit reftrans.org/apply for all details about volunteering and the volunteer application.

Small Press Distribution
http://www.spdbooks.org/
1341 Seventh Street, Berkeley CA 94710
Contact: John Sakkis, john@spdbooks.org 510-524-1668 x308
SPD is a non-profit book distributor and literary center that holds periodic readings and lectures as well as off-site events. All interns/volunteers will have the opportunity to gain experience interacting with a book warehouse (picking books, reshelving) as well as doing front office tasks. Possible front office work would include data entry, working on literary marketing projects, light bookkeeping tasks, development/fundraising
projects, and other tasks dependent upon the skills and interests of the volunteer/intern. SPD notes that they have “recently had a fairly good success rate placing motivated interns in local publishing positions.” To apply, please submit a resume and brief cover letter to John Sakkis at john@spdbooks.org.

Tenderloin After School Project
www.tndc.org/our-services/after-school-program/
225 Eddy St., San Francisco, CA
**Contact:** Alyssa Santos, 415-776-8407, asantos@tndc.org.
The program serves youth between the ages of 7 and 18 years old and is a safe, supportive space for kids. TASP offers a range of free educational, cultural, artistic, and physical activities. The program is especially eager to enlist volunteers who have strong academic skills to provide tutoring in all subjects—like reading, math, science, and history. TASP operates from 1:00 p.m. to 6:00 p.m. Monday through Friday and 10:00 a.m. to 5:00 p.m. on Saturdays. We have extended hours on Tuesdays and Wednesdays, 6:00 p.m. to 8:00 p.m. for teen homework sessions. Please note that volunteers must make a minimum six month commitment and work between 4-6 hours every month. A background check is also required. **To apply** if you’re interested in volunteering, please contact Alyssa Santos at (415) 776-8407 or asantos@tndc.org for more information, or review the Volunteer Interest Packet here; http://www.tndc.org/wp-content/uploads/TASP_Vol_Packet2013.pdf

University of California Press
http://www.ucpress.edu/
155 Grand Avenue, Ste. 400, Oakland, CA 94612
**Contact:** Merrik Bush-Pirkle, mburspirkle@ucpress.edu
The University of California Press is seeking a capable research intern. The applicant will gain exposure to the field of scholarly and academic publishing and will report to a small team of acquisitions editors. Responsibilities would include some of or all of the following: Research projects, preparing permissions and art materials for production, working with and preparing manuscripts for production, photocopying, mailing, and other clerical duties. The position requires a commitment of ten hours a week.

The Velvet Revolution Student Showcase
https://www.facebook.com/VelRoReadings
**Contact:** velro.readings@gmail.com
Hear and be heard! The Velvet Revolution, the student-run weekly reading series, may be looking for student hosts (graduate and undergraduate)! Responsibilities will include scouting local and student readers, generating interest and publicity for the readings through e-mailing and flyers, hosting, occasionally providing light refreshments for the Velvet Revolution events. This is a great way to get to know the faculty and student writers on campus, as well as help create community within the SFSU Creative Writing department! If you are interested, please send a Facebook message https://www.facebook.com/VelRoReadings/

The Vision Academy
http://thevisionacademy.org
**Contact:** jjue@goodsamfrc.org, 415 886 7591
The Vision Academy provides safe, supervised and highly engaging out-of-school time education, enrichment and recreation programs for secondary school children ages 5 to 13 in at-risk San Francisco communities. If you like kids and you’re an advocate for social justice and equity in education, we would love to have you on our team. We are accepting all majors, but do require that you are committed to the cause and can tutor in English and Math for ages 5-13. If you want to work at our Mission base, you must speak Spanish fluently. Requirements: 10 - 15 hrs a week from 3pm-6pm, Mon - Fri. If you are only available for two or
three days of the week, that’s alright, but we do require that you commit the specified days to our establishment for the entire semester. To inquire about the position or to apply, please send a current resume (with references) to jjue@goodsamfrc.org.

VIZ, LLC
Contact: jobs@viz.com, www.viz.com
VIZ, LLC, a multi-media company specializing in offering a Japanese integrated product line of magazines, comics, graphic novels, videos, DVDs and audio soundtracks to U.S. audiences. VIZ publishes over 20 titles every month including Yu-Gi-Oh!, Dragon Ball Z, Pokemon, Sailor Moon etc. Seeks one paid publishing editorial and one paid creative design intern to work with editorial and publishing teams. Primary editorial responsibilities: assist editorial department with: general office support; editorial and design support. Required Qualifications: excellent command of English grammar and spelling; proofing/copyediting skills preferable; knowledge of or interest in publishing industry; should have manga/anime general knowledge; computer literate (Mac systems preferable); dependable, organized, responsible, detail-oriented; must live in or commute to the San Francisco bay area; must be able to work legally in the United States. Design intern responsibilities are available at the at their internship web page.
Application info: https://www.viz.com/company-internships

The Wordsmiths’ Guild
https://www.facebook.com/sfsucw.wordsmithguild
Contact: Maxine Chernoff, 415 338-1891
The Wordsmiths’ Guild is the community creating organization of SFSU’s Creative Writing graduate programs. It hosts a website, parties, literary events, outings. The Guild needs energetic people to draw writers together into fun and creative bouts of poetry and performance, fiction and playwriting. The Guild has officers, such as President, Vice-President, Treasurer, Web-Master/Mistress, Trickster and Mir-acle Healer. The Guild changes shape each year to match the interests, abilities and involvement of its participants. All SFSU Creative Writing graduate students are de-facto members, but new leaders are needed each year to make it happen. To apply: please send an email of interest to cwriting@sfsu.edu.

Youth Speaks
www.youthspeaks.org
290 Division Street, Suite 302, San Francisco, CA 94103
Contact: poetmentor@youthspeaks.org
Description: Youth Speaks, a non-profit project committed to the creation of a multi-cultural community of San Francisco Bay Area teenaged poets, writers, and literary performance artists, seeks interns to be a part of our Bay Area Programs School Visit team or Production team. Those with a background in facilitating creative writing/poetry workshops to 9-12 grade youth have the potential to be paid Contracted Poet Mentors once they have completed their School Visit or Production internship with us. Being a Contracted Poet Mentor is perfect for those interested in developing and facilitating spoken word workshops at public and private high schools and community programs in the Bay Area. Qualifications: Spoken word artist (writer & performer) 19-25 years old (must not be enrolled in high school); Previous performance experience required; Previous experience with youth; Preferred Bilingual in Spanish or Cantonese (but not required). To apply, email aespiritu@youthspeaks.org with the following: Cover letter, Resume, Text of the poem you would perform and/or your experience in being on a Production team, helping to plan/run events. For those interested in being a potential Contracted Poet Mentor after your internship, please include a proposed creative writing lesson plan.
The Z Space Studio
www.zspace.org
450 Florida St., San Francisco, CA 94110
Contact: zspace@zspace.org
Z Space offers internships that are ideal for students, recent graduates, and those looking for hands-on experience. Generally, internships are rotational, meaning that each intern works in multiple fields during their time at Z Space, but internships can be tailored to fit an applicant's time commitment and interests. After some time getting to know the organization, most interns choose a specific area of interest in which to further their experience. To apply, please submit a volunteer form on our website; http://www.zspace.org/get-involved-2/?rq=Internships.

Zoetrope: All-Story
www.all-story.com
Contact: info@all-story.com
Zoetrope: All-Story, headquartered in San Francisco's North Beach, is a quarterly print magazine devoted to fiction and art. Since its inception in 1997, the magazine has won every major story award, including three National Magazine Awards for Fiction, and it has published writers including Salman Rushdie, Don DeLillo, Mary Gaitskill, Dave Eggers, A.M. Homes, David Mamet, and Gabriel García Márquez. Zoetrope: All-Story seeks interns to assist in the daily editorial and administrative operations of the magazine. The internship is a 15-hour-a-week commitment and deadlines are rolling. To apply, please e-mail a cover letter and resume to info@all-story.com, attention: Manjula Martin.

Some of these contacts may be out-dated, or addresses and phone numbers may have changed. Please let the Creative Writing Office know of any changes so we can update this list every semester. Thanks for your help in keeping this list current!

Also check out the internet. Conduct a web search for Publishers, Theatres, Schools, or whatever else you can think of that might be related to your interests in writing, theatre, or teaching.